



SUPPLEMENT TO AGENDA - - - ADMINISTRATOR NOTES ADDED

**VILLAGE OF WAUNAKEE
BOARD MEETING
500 West Main Street
May 6, 2019 6:00 PM**

**Agendas may change prior to the commencement of the meeting.
Please check the posting board at the Village Hall, 500 W. Main Street,
Waunakee, Wisconsin for the current agenda.**

AGENDA

CALL TO ORDER

ROLL CALL

CONFIRMATION OF OPEN MEETING COMPLIANCE (Public postings, official notices, and online availability)

CONSENT AGENDA

Items under the consent agenda may be acted upon by one motion. If, in the judgment of any Board Member, a consent agenda item needs discussion, the item may be moved to later on the agenda for discussion and/or action.

- 1 Approve March 25, 2019, April 1, 2019 and April 15, 2019 Village Board Minutes**
- 2 Approve Schedule of Bills**
- 3 Approve Temporary Operator License Application for Chad M. Lawler**
(Administrator Notes: The Village Board may approve Temporary Operator License applications only for persons donating their services to nonprofit organizations, on a one-time basis per calendar year, for a period limited to 14 days, and in conjunction with licensed Temporary Class "B"/"Class B" events. This is for the Parade of Homes Preview Party event.)
- 4 Approve Temporary Class "B"/"Class B" License Application for Madison Area Builders Association for Parade of Homes Preview Party on June 7, 2019**
(Administrator Notes: This is in conjunction with the operator license for the Parade of Homes Preview Party event.)
- 5 Approve Proclamation Declaring Friday, April 26, 2019 as Arbor Day in Waunakee**
- 6 Approve 2019 Chip Seal Improvement Bid**
(Administrator Notes: Annually, the Village goes out for bid on chip seal



improvements. The low bid for this year's contract is with Fahrner Asphalt and paving.)

- 7 **Approve Amendment #1 to Ayers Associates Inc. Contract for Professional Services Relating to Environmental Consulting at the Village Center**
(Administrator Notes: The Board approved a contract with Ayres on environmental consulting at the Village Center. This amendment continues the work to ensure that all DNR regulations are adhered to regarding ground water discharge.)
- 8 **Approve Proclamation Declaring Creative Economy Week** *(Administrator Notes: This is a proclamation to declare May 11-18, 2019 as Creative Economy Week in Waunakee. Communities across the state are following suit as the request of Arts Wisconsin.)*

PUBLIC COMMENT* *(Administrator Notes: At end of the agenda are details about the public comment process. Sometimes staff can be of help in answering questions from the public even prior to meetings, so please consider contacting us at Village Hall at 608-850-8500 or e-mail the Village Clerk at cstene@waunakee.com. If you do want to make comments at the meeting, there are speaker slips on the podium at the Board Room entrance. Please complete a slip and provide it to the Village Clerk prior to start of the meeting. Generally the Village President allows just a couple minutes per person for comments.)*

PRESENTATIONS

- 1 **Approve Proclamation Declaring Poppy Day**
(Administrator Notes: This is a proclamation to declare May 11, 2019 as Poppy Day. The red poppy is a designated symbol of the sacrifice of lives in all wars.)

PUBLIC HEARING

- 1 **Public Hearing and Discuss and Take Action to Approve Resolution Updating Park Impact Fees** *(Administrator Notes: Annually, Village staff review park impact fees and update them as necessary. The Village Board has determined that it is appropriate to impose and use impact fees to pay for the capital costs for park facilities that are necessary to accommodate new land development without decreasing current levels of service in the Village.)*

LICENSES/PERMITS

- 1 **Discuss and Take Action on Operator License Application for Alyssa Hightower**
(Administrator Notes: Operators licenses are required for those who serve alcohol in the Village. The Village Board approves these based on a recommendation from the Police Chief consistent with the Policy for Review of Operator License Applications. The approvals are subject to successful completion of an approved responsible beverage server training course and review by the Waunakee Police Department.)



NEW BUSINESS

- 1 **Discuss and Take Action on Resolution Supporting Census 2020 Initiatives**
(Administrator Notes: The Census 2020 is beginning to reach out to communities for their assistance with the census. Part of that process is to pass a resolution of support and detail the formation of a 'complete count' committee that will guide Village resources for the census. Staff from the census have visited with Waunakee officials highlighting the traditional process for communities to support census efforts. The census 2020 project will include the complete count committee along with support from the Village Administrator and Village Clerks Office.)
- 2 **Discuss and Take Action on an amended motion for the Annexation Ordinance related to the Woodland Crest Development, which includes the Hy-Vee grocery store project, at the southeast corner of County Highway Q and Woodland Drive**
(Administrator Notes: At the Village Board meeting on April 15, the Village Board approved the annexation ordinance for Woodland Crest, conditioned upon execution of the Annexation Agreement, the Development Agreement, and the Escrow Agreement by May 15. On April 23, the developer and the property owner requested that the effective date of the annexation be changed to the date on which the developer purchases the portion of the annexed property that includes Lots 1 and 2 and the land necessary for the public improvements.)
- 3 **Discuss and Take Action on 2019-2020 Committee Appointments**
(Administrator Notes: Annually, the Village President reviews board, commission, and committee assignments and recommends appointments to the Village Board for approval. I'd mention that not all members of all committees are up for appointment each year, as there are staggered terms in most cases. That's why you will notice only a few new appointments for each committee. Those interested in being considered in the future should reach out to the Village President or Village Clerk for more information.)

OLD BUSINESS

ADJOURN

**As permitted by the Wisconsin open meetings law, the Village Board has chosen to list a public comment period on Board meeting agendas to afford an opportunity for valued public comments. This is specifically listed on the agenda as PUBLIC COMMENT, during which citizens may share comments with the Board on items that do not appear on the agenda. The Village Board may not engage in back-and-forth discussion or take formal action during this period, as the subject items are not specifically listed. The Board may consider deferring the subject to a later meeting when specific notice can be given. Note: In general, Wisconsin law grants citizens the*



right to attend and observe open session meetings of the Village Board, but does not require allowing the public to speak or actively participate. The Village Board may determine if citizen participation will be allowed and to what extent.

State statute and/or Village Code requires the Village Board to hold PUBLIC HEARINGS on certain specified matters where the public can comment on the particular subject. The meeting chairperson will identify rules for providing comments. Other items on the agenda which are not listed for public hearing do not require the Board to allow public comment, however the meeting chairperson can at his/her own discretion allow limited public comments.

Anyone is welcome to contact Village Staff with questions on agenda items before or after meetings. A staff directory is available at www.waunakee.com/directory. Village Hall can be reached at (608)850-8500. The entire Village Board may be contacted by sending an email to officialcorrespondence@waunakee.com.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Next scheduled meeting is May 20, 2019 6:00 PM.