

**VILLAGE OF WAUNAKEE
BOARD MEETING
500 West Main Street
July 19, 2010 – 7:00 p.m.**

Meeting Minutes

CALL TO ORDER

The July 19, 2010 Village Board meeting was called to order by President John Laubmeier at 7:05 p.m.

ROLL CALL

Board of Trustees: Karen Haag, Gary Herzberg, Steve Kraus, John Laubmeier, Sue Springman, Phil Willems, and Chris Zellner

Present: Karen Haag, Gary Herzberg, Steve Kraus, John Laubmeier, Phil Willems, and Chris Zellner.

Absent: Sue Springman.

Also Present: Dave Ferris, Kevin Even, Julee Helt, Roberta Baumann, Jim Steffenhagen, Christian Steffenhagen, Ellen Schaaf, Gordon Meffert, Patrick Cannon, and several members of a Boy Scout troop.

CONSENT AGENDA (Items under the consent agenda may be acted upon by one motion. If, in the judgment of any Board Member, a consent agenda item needs discussion, the item may be moved to later on the agenda for discussion and/or action).

- 1. Approve June 21, 2010 Village Board Minutes**
- 2. Approve Routine Bills**
- 3. Approve Non-Routine Bills**
- 4. Approve Payment to WDIR**
- 5. Approve Application for Temporary Class B for American Legion Post 360**
- 6. Approve Applications for Temporary Operator Licenses for Thomas J. Parker, Robert Carroll Klinger, Gary Stanley Acker, Don Keller, Thomas C. Acker, James H. Endres, Gary F. Acker, John Louis Oakeson, Henry C. Dorn, and James C. Bush**
- 7. Approve Application for Carnival License for American Legion Post 360**
- 8. Approve Application for Temporary Class B for Waunakee Westport Chamber of Commerce, Waunafest Run**
- 9. Approve Application for Temporary Operator License for Timothy M. Murray**
- 10. Approve Application for Temporary Class B for Waunakee Westport Chamber of Commerce**
- 11. Approve Applications for Temporary Operator Licenses for Jim Holden, Eric Gatzke, Ellen Schaaf, Monique Mobley, Jason Nachreiner, Amy Fluke, Michael W. Steinl, Diane Anderson, Cara Anderson, Cassandra Taylor, and Dan Schubring**
- 12. Approve Street Use Permit for Waunafest Board for Annual Waunafest Parade**
- 13. Approve CIVIC Systems Software Proposal**
- 14. Approve Mahoney Network Solutions Computer Hardware Proposal**

Motion by Phil Willems, second by Chris Zellner, to approve all items listed under the consent agenda including the June 21, 2010 Village Board minutes, checks ranging from 53692 through 53739 totaling \$84,148.65 and check numbers ranging from 53847 through 53877 totaling \$43,123.77 with check

numbers 53862 and 53864 being void, check numbers ranging from 53878 through 53896 totaling \$448,226.43, payment requested by WDIR as allowed by the agreement, but no payments should be made until after the closing with WDIR, Temporary Class "B" License for American Legion Post 360 on July 22, 23, 24, and 25, 2010 subject to the following conditions: an 8 ft. fence be located 8-10 ft. from path, entrance of beer tent be staffed from open to close by paid security person for purpose of checking ID's, and signs posted at entrance of beer tent indicating "NO ONE UNDER 21 ALLOWED IN THE BEER TENT AFTER 8:00 P.M.", Temporary Operator Licenses for Thomas J. Parker, Robert Carroll Klinger, Gary Stanley Acker, Don Keller, Thomas C. Acker, James H. Endres, Gary F. Acker, John Louis Oakeson, Henry C. Dorn, and James C. Bush, Carnival License for American Legion for July 22, 23, 24, and 25, 2010, Temporary Class "B" License for Waunakee/Westport Chamber of Commerce for Waunafest Run on July 24, 2010, Temporary Operator License for Timothy M. Murray, Temporary Class "B" License for Waunakee/Westport Chamber of Commerce on July 22, 23, 24, and 25, 2010 subject to the following conditions: an 8 ft. fence be located 8-10 ft. from path, entrance of beer tent be staffed from open to close by paid security person for purpose of checking ID's, and signs posted at entrance of beer tent indicating "NO ONE UNDER 21 ALLOWED IN THE BEER TENT AFTER 8:00 P.M.", Temporary Operator Licenses for Jim Holden, Eric Gatzke, Ellen Schaaf, Monique Mobley, Jason Nachreiner, Amy Fluke, Michael W. Steinl, Diane Anderson, Cara Anderson, Cassandra Taylor, and Dan Schubring, Street Use Permit for Waunafest Board for the Waunafest Parade on July 25, 2010 subject to DOT detour approval and Waunakee Police Department approval, CIVIC Systems Software Proposal as presented, and Computer Hardware Proposal from Mahoney Network Solutions. Motion carried, 6-0.

There was no comment from the public.

PUBLIC HEARING

1. Discuss and Take Action on Rezone Request and Certified Survey Map for Madison Country Day School

The public hearing to consider a rezone request and Certified Survey Map for Madison Country Day School was opened at 7:07 p.m. and closed at 7:08 p.m. Motion by Gary Herzberg, second by Steve Kraus, to approve the rezone and Certified Survey Map for Madison Country Day School with the current restrictions already in place for the existing school property. Motion carried, 6-0.

2. Discuss and Take Action on Certified Survey Map for Kwik Trip

The public hearing to consider a Certified Survey Map for Kwik Trip was opened at 7:08 p.m. and closed at 7:09 p.m. Motion by Steve Kraus, second by Karen Haag, to approve the Certified Survey Map for Kwik Trip. Motion carried, 6-0.

LICENSES/PERMITS

1. Consider Operator License Application for Breanne Claire Karls

Motion by Karen Haag, second by Phil Willems, to approve the application for an Operator License for Breanne Claire Karls subject to successful completion of an approved beverage server training course. Motion carried, 6-0.

NEW BUSINESS

1. Discuss and Take Action on Waunakee Area Chamber of Commerce Room Tax Agreement

Motion by Phil Willems, second by Karen Haag, to approve the Waunakee Area Chamber of Commerce Room Tax Agreement. Motion carried, 6-0.

2. Discuss and Take Action on Chip Seal Bids

Motion by Chris Zellner, second by Gary Herzberg, to approve the low bid of \$90,300.54 from Fahrner Asphalt for chip sealing. Motion carried, 6-0.

3. Discuss and Take Action on WDIR Expo Center Bid

Motion by Steve Kraus, second by Karen Haag, to award the bid to Wipperfurth Excavating for \$254,013.70 subject to final WDIR documents agreed to and signed. Motion carried, 6-0.

4. Discussion of Main and Madison Street Proposals

No action taken.

5. Discuss and Take Action on Names of Recommended Interview Candidates for Administrator/Economic Developer Position*

Motion by Gary Herzberg, second by Chris Zellner, to convene in closed session at 7:22 p.m. as authorized by Wisconsin State Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Village Board may reconvene in open session. Roll call vote: Haag-yes, Herzberg-yes, Kraus-yes, Laubmeier-yes, Springman-absent, Willems-yes, and Zellner-yes. Motion carried. 6-0.

6. Discuss and Take Action to Select Final Head-Hunting Firms for Administrator/Economic Development Coordinator Position*

This item was not discussed.

ADJOURN

Motion by Chris Zellner, second by Karen Haag, to adjourn the Village Board Meeting at 7:10 p.m. Motion carried, 6-0.

Respectfully Submitted,

Julee R. Helt, Village Clerk