

A black and white photograph of a stack of US dollar bills, with the top bill being a \$100 bill. The bills are slightly fanned out, showing the intricate patterns and text on the currency. The background is a dark, textured grid.

2019 Village of Waunakee Approved Budget

Presented By:
Todd Schmidt, Village Administrator
Renee Meinholz, Finance Director



Process Summary

- Departmental Budget Preparation
 - Line item budget development began in June
 - Finance Director & Department Head review
 - Finance and Administration Review
 - Administrator and Finance Director Review
 - Consultations as needed with Village Board members
 - Finance Committee Review of Policy
 - Budget Proposal Presentation
 - Additional Public Comment Period
 - Public Hearing/Adoption by Board
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New Library Impact

- Comparison with prior year projections
 - Prior year projected 2019 additional costs = \$1,035,294
 - Debt = \$819,523
 - Operations (payroll) = \$169,406 based on 2.5 FTE
 - Operations (nonpayroll and building) = \$46,365
 - Actual budgeted 2019 additional costs = \$927,486
 - Debt = \$676,018
 - Operations (payroll) = \$205,338 based on 3.14 FTE
 - Operations (nonpayroll and building) = \$46,130
 - Tax dollar impact per \$100,000 of assessed property value specific to NEW library purposes
 - Prior year projected dollar impact on tax bill = \$70
 - Actual budgeted impact on tax bill = \$62
 - Prior year projected increase over prior year = \$33
 - Actual budgeted impact on tax bill = \$25
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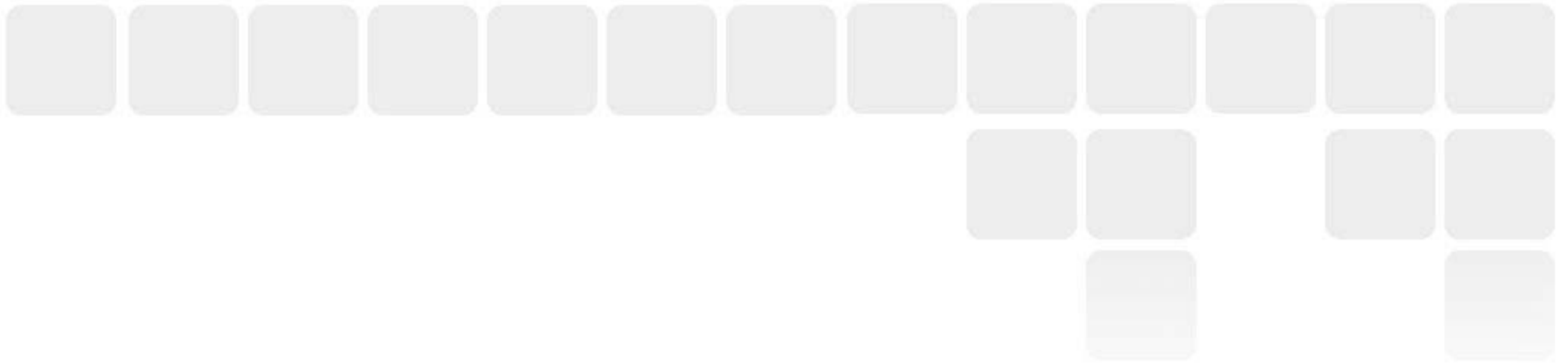
Significant Increases Over Prior Year

- Full impact of 2018 mid-year hires: \$106,447
 - EMS fees: \$36,288 (18% increase)
 - Fire fees: \$29,774 (7% increase)
 - Health insurance program: \$164,934
 - Premium: -\$257,416 (-28% decrease)
 - HSA contribution: +\$314,735
 - Active and retiree additions/changes to coverage +\$107,615
 - 2018A debt issue: \$450,156
 - **TOTAL: \$787,599**
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Other significant changes

- State of Wisconsin created an exemption of personal property taxes for locally assessed machinery, tools, & patterns resulting in a decrease of \$6,260,000 in Village's assessed value
 - Shifted \$200,000 of Public Fire Protection charges to utility bills
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**CONTINUATION OF PRIOR
YEAR INNOVATIVE
APPLICATION OF FUND
BALANCES**

Village Center Debt Mgmt.

Remaining Years For Village Center Debt Service	Projected Service Area Principal Share	Estimated Available Balance in Fund	Estimated Annual New Fee Collections	Ongoing Impact Fee Balance Applied	Additional Impact Fee Balance Applied	Remaining Year End Balance in Fund	Estimated Annual General Fund Contribution
2019	\$218,688	\$400,100	\$80,000	\$80,000	\$54,750	\$345,350	\$83,938
2020	\$199,392	\$345,350	\$80,000	\$80,000	\$34,750	\$310,600	\$84,642
2021	\$203,680	\$310,600	\$80,000	\$80,000	\$24,750	\$285,850	\$98,930
2022	\$216,544	\$285,850	\$80,000	\$80,000	\$37,750	\$248,100	\$98,794
2023	\$222,976	\$248,100	\$80,000	\$80,000	\$43,750	\$204,350	\$99,226
2024	\$317,312	\$204,350	\$80,000	\$80,000	\$146,462	\$57,888	\$90,850
2025	\$57,888	\$57,888			\$57,888	-	

Summary of Policy for Unassigned Fund Balance

- Policy: Maintain general fund unassigned fund balance between 20% and 25% of the subsequent year's operating expenditure budget
 - Recent Compliance History
 - 2017: 34% (\$2,994,879 total; \$787,053 in excess of 25%)
 - 2016: 33% (\$2,671,877 total; \$642,512 in excess of 25%)
 - 2015: 30% (\$390,769 in excess of 25%)
 - 2014: 30% (\$378,934 in excess of 25%)
 - 2013: 30% (\$369,296 in excess of 25%)
 - 2012: 30% (\$352,721 in excess of 25%)
 - 2011: 25%
 - 2010: 25%
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PAYGO Fund Distribution

- Street construction: \$1,000,000
 - Trails: \$85,000
 - Street maintenance: \$150,000
 - Parks maintenance: \$140,000
 - Parks capital: \$70,000
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PAYGO Fund Enhancement of \$220,000

Year	Levy Applied to PAYGO	Fund Balance Applied to PAYGO	Resulting Unassigned Fund Balance (%)
2018	\$55,000 (25% of \$220K)	\$165,000 (75% of \$220K)	36%
2019	\$55,000 (25% of \$220K)	\$165,000 (75% of \$220K)	29% (includes other use of FB – next slide)
2020	\$110,000 (50% of \$220K)	\$110,000 (50% of \$220K)	28%
2021	\$165,000 (75% of \$220K)	\$55,000 (25% of \$220K)	27%
2022	\$220,000	\$0	27%

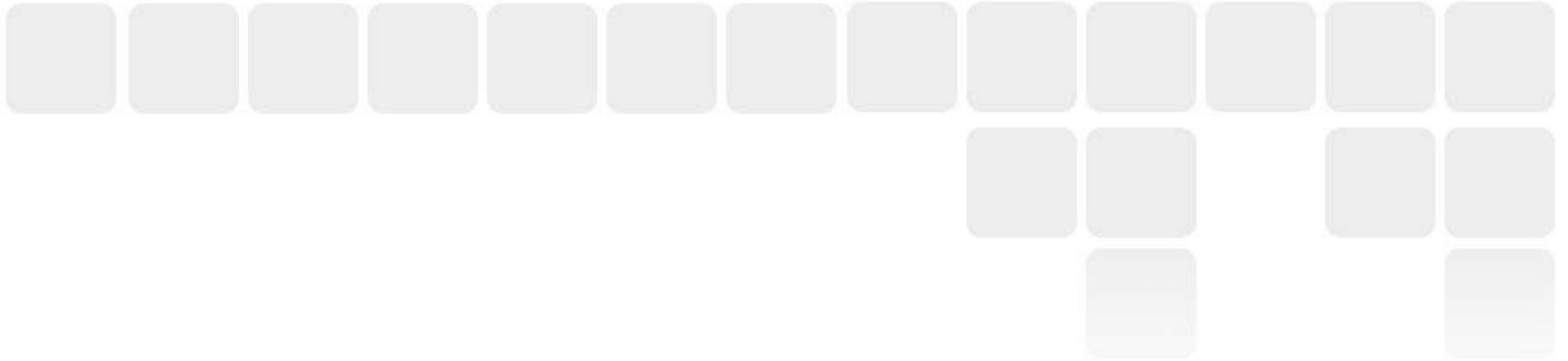


Targeted use of fund balance

- PAYGO enhancement \$165,000 (previous slide)
- Capital planning assistance \$15,000
 - One time cost, use of credit card rebate
- Ripp Park tennis courts \$440,000
 - One time cost, safety issues

Total = \$620,000

- At the end of 2019, our unassigned fund balance is projected to be \$2,928,119 or 29%
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KEY BUDGETARY OUTCOMES



Key Budgetary Outcomes

- Tax Rate

- Assessed

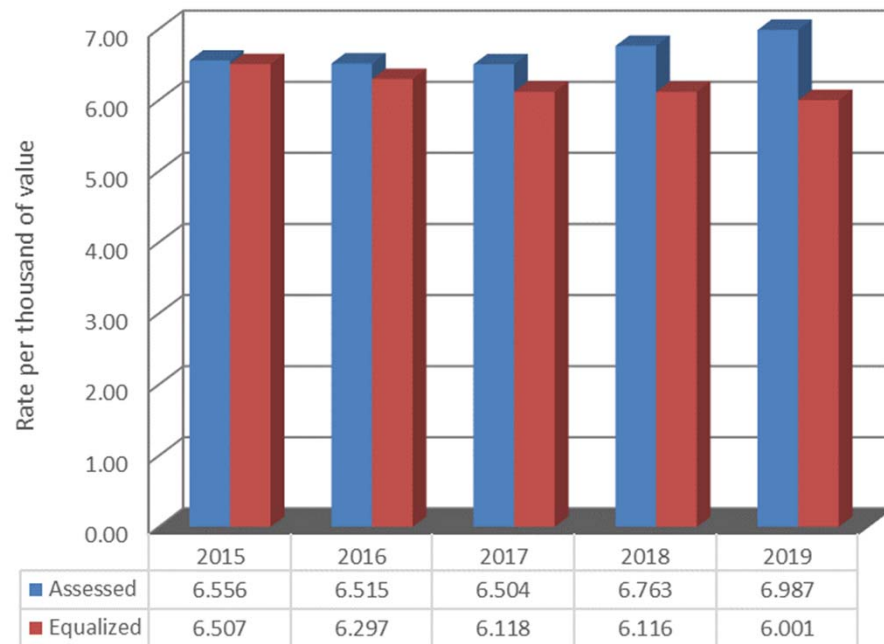
- +3.31% to 6.987

- 5 yr avg = +1.19% / 6.665

- Equalized (Fair Market)

- -1.89% to 6.001

- 5 yr avg = -2.31% / 6.208



Key Budgetary Outcomes

- Increase of 3.31% or \$23 per \$100,000 of value
- Average village home value as of 1/1/18 = \$304,888
- Estimated Tax bill
 - \$100,000 home=\$699
 - \$300,000 home=\$2,097
 - \$500,000 home=\$3,495



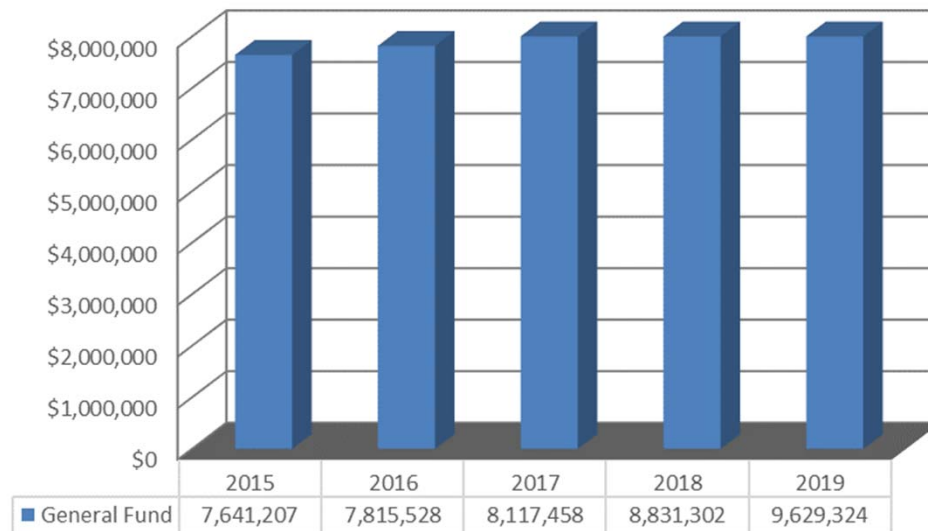


Key Budgetary Outcomes

- 2018 General Fund End of Year Estimated Net Surplus = \$108,339
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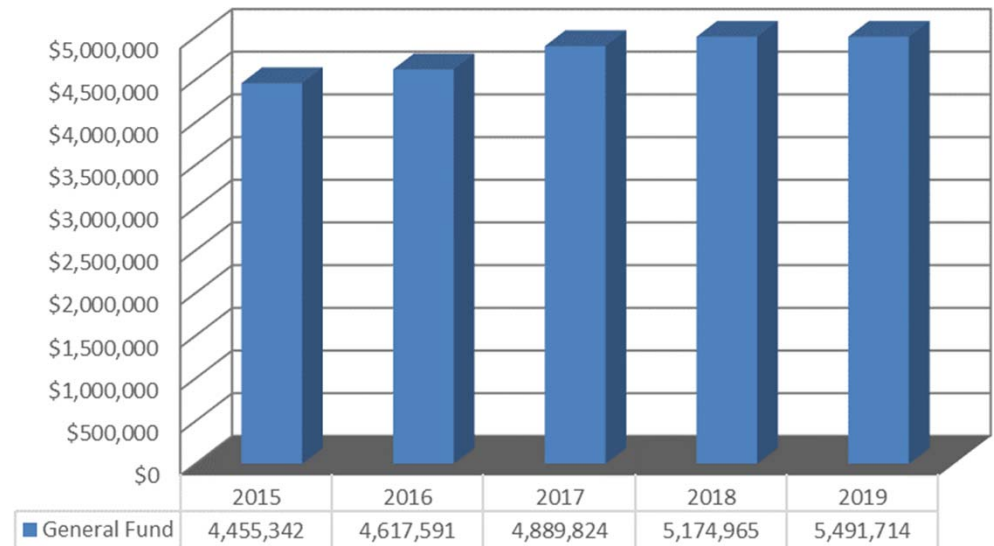
Key Budgetary Outcomes

- General Fund Expenditures
 - +9.04% (\$798,022)
 - 5 yr avg = +5.49%
 - Without additional library and fixed costs
 - +3.82% (\$337,293)



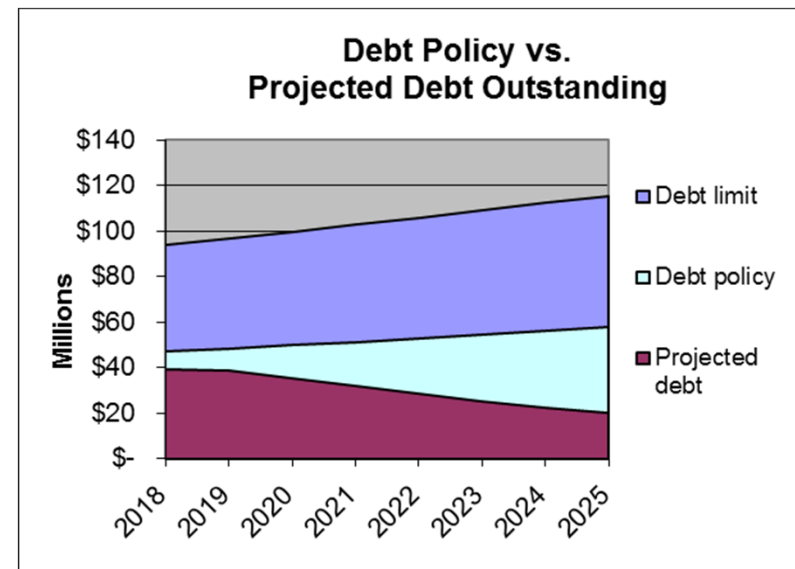
Key Budgetary Outcomes

- General Fund Levy
 - +6.12% (\$316,749)
 - 5 yr avg = +5.04%
- Under State Levy Limit
 - Cushion = \$1,655,363



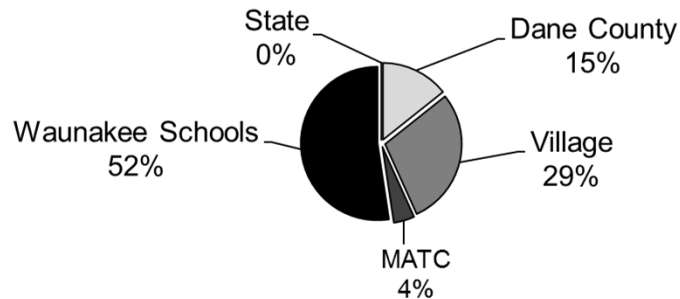
Debt Service Summary

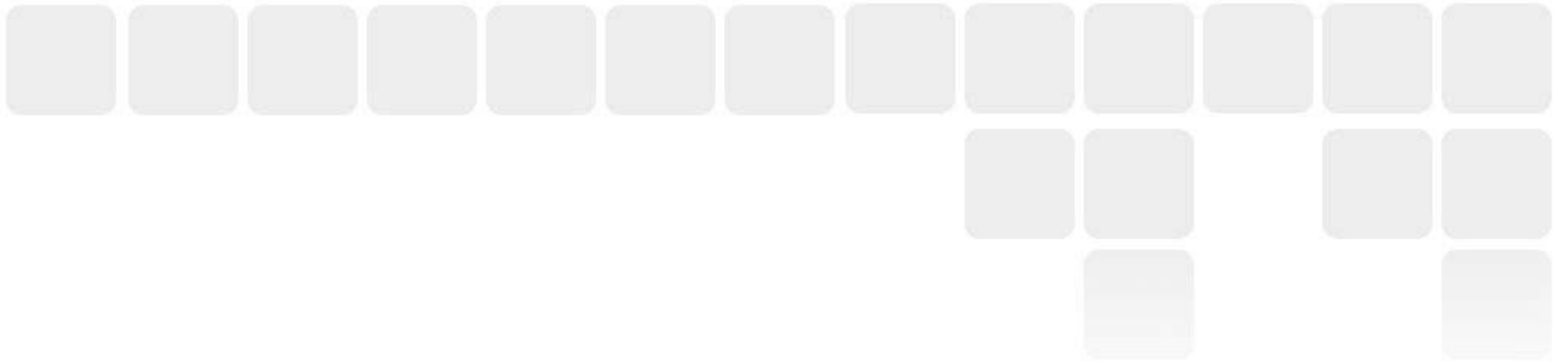
- Village debt limit policy
 - Policy: Remain below 50% of State Limit (5% of total property value)
 - Village will be at 41.94% at end of 2018
- Percentage of overall budget
 - Policy: Remain below 30% of total village expenditures
 - Village is at 19.78%
- Equalized tax rate for debt
 - Policy: Remain below \$2.25 per thousand
 - Village at \$1.36



Levies for Other Jurisdictions

- Necessary to calculate total assessed tax rate
 - MATC levy received. Increase of 4.46%
 - School district levy received. Increase of 3.36%
 - County levy received. Increase of 2.09%





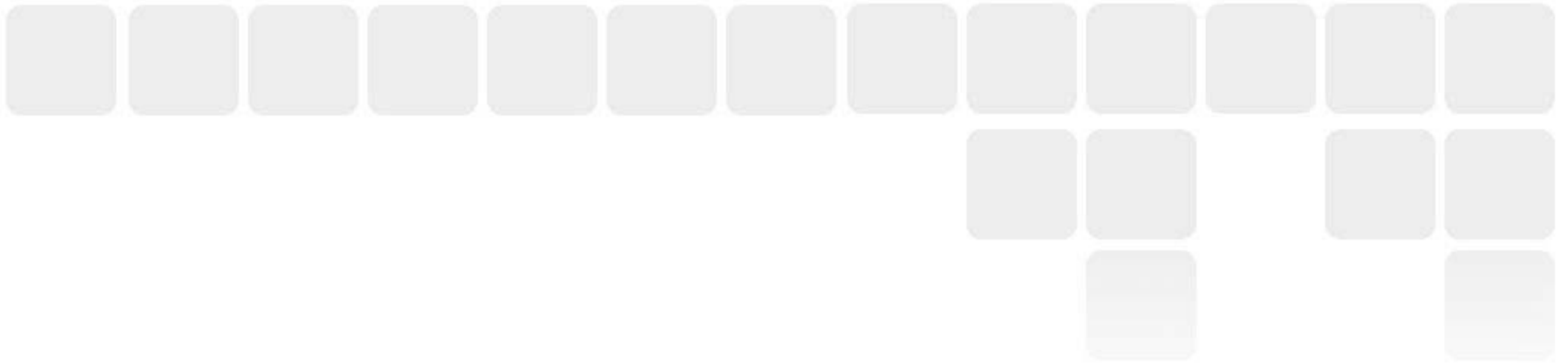
NOTABLE DEPARTMENT DETAILS





Department Items of Note

- Senior Center - \$13,850 increase in County funding for Case Mgt & Nutrition programs
 - Public Works/Parks – Adding dump truck allows expanded leaf collection
 - Police – New officer and PT office person
 - Library – Moving in July/August! New key staff position is Building Maintenance Supervisor
 - Finance – Capital planning project
 - Economic Development – Wayfinding Master Plan update and sign improvements
 - Engineering – Continued priority on street rehab
 - Community Services – Collaboration with Village Hall and Library for building maintenance
 - Clerk – Revaluation project
 - Administration – Continued commitment to organizational culture and staff development
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SUMMARY OF PERSONNEL EXPENSES





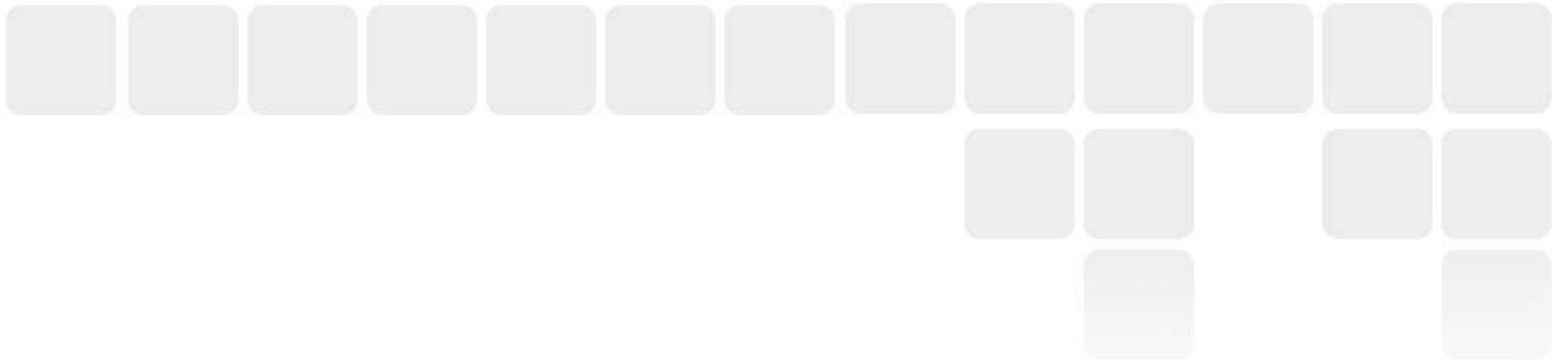
Personnel Expenses

- Staffing (Accounts for 59% of general fund budget; 26% of total budget for all funds)
 - Wages (all funds)
 - Cost of Living Adjustment (COLA) of 2% on 1/1/19
 - 2%= \$104,656 increase (all staff)
 - Step adjustments per wage and summary plan = \$86,681
 - Note: Tentative settlement of 2019 Police Dept union contract
 - Benefits
 - Health Insurance program net increase = \$164,934
 - Wisconsin Retirement contribution net increase = \$15,203
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Personnel Expenses

- Proposed positions – new or expanded (\$108,953)
 - Police Department (\$39,210): 1 officer and PT office staff
 - Building Maintenance Supervisor – Library/VH (\$49,996)
 - PT Building Supervisors – Library/VH (\$19,747)
 - Payroll contingency added = \$50,000
 - Added due to pending PD negotiations and expected family leave circumstances
 - Expected 2020 impact of 2019 new mid-year hires = \$99,439
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A LOOK AT THE REGIONAL TAX LANDSCAPE



2015 Tax Rate Comparison (sorted by Eq Tax Rate, largest to smallest)			
Dane Co. Cities and Villages	Assessment Ratio	Assessed Tax Rate	Equalized Tax Rate
Madison	0.9685	9.487	9.188
Belleville	1.0459	8.557	8.950
Brooklyn	0.9731	9.166	8.919
Marshall	1.0021	8.674	8.693
Stoughton	0.9936	8.627	8.571
Sun Prairie	0.9923	8.344	8.279
Edgerton	0.9754	8.467	8.259
Cambridge	1.0200	8.086	8.248
Fitchburg	0.9802	8.288	8.124
Black Earth	1.0483	7.582	7.949
Blue Mounds	0.9999	7.935	7.925
Mazomanie	1.0320	7.376	7.614
Dane	0.9679	7.852	7.600
Deforest	0.9711	7.503	7.286
McFarland	0.9989	7.216	7.208
Deerfield	0.9945	7.161	7.122
Cross Plains	0.9631	7.245	6.977
Middleton	0.9982	6.595	6.584
Verona	0.9796	6.705	6.568
Mount Horeb	0.9967	6.443	6.422
Maple Bluff	1.0062	6.321	6.360
Waunakee	0.9664	6.515	6.297
Monona	0.9824	6.209	6.100
Oregon	0.9960	5.746	5.723
Cottage Grove	0.9873	5.654	5.582
Shorewood Hills	0.9050	5.451	4.933
Rockdale	0.9811	4.510	4.424
Averages	0.9898	7.323	7.256

2016 Tax Rate Comparison (sorted by Eq Tax Rate, largest to smallest)			
Dane Co. Cities and Villages	Assessment Ratio	Assessed Tax Rate	Equalized Tax Rate
Madison	0.9710	9.487	9.212
Belleville	1.0102	8.880	8.971
Brooklyn	0.9300	9.055	8.422
Stoughton	0.9957	8.448	8.412
Fitchburg	0.9773	8.540	8.346
Edgerton	1.0062	8.187	8.238
Marshall	0.9757	8.333	8.131
Sun Prairie	0.9446	8.478	8.008
Cambridge	1.0272	7.669	7.878
Mazomanie	1.0249	7.562	7.751
Blue Mounds	0.9813	7.842	7.696
Dane	0.9544	7.901	7.541
Deerfield	0.9970	7.465	7.443
Black Earth	0.9639	7.619	7.344
McFarland	1.0078	7.216	7.272
Deforest	1.0289	6.988	7.190
Cross Plains	0.9567	7.503	7.178
Mount Horeb	0.9492	7.033	6.676
Maple Bluff	0.9879	6.384	6.306
Monona	0.9916	6.313	6.260
Waunakee	0.9406	6.504	6.117
Middleton	0.9465	6.347	6.007
Verona	0.9430	6.035	5.691
Cottage Grove	0.9598	5.791	5.558
Oregon	0.9819	5.604	5.503
Windsor	0.8929	5.478	4.891
Shorewood Hills	0.8825	5.497	4.851
Rockdale	0.9450	4.530	4.280
Averages	0.9705	7.239	7.042

2017 Tax Rate Comparison (sorted by Eq Tax Rate, largest to smallest)			
Dane Co. Cities and Villages	Assessment Ratio	Assessed Tax Rate	Equalized Tax Rate
Madison	0.9822	9.495	9.326
Belleville	0.9607	9.341	8.974
Fitchburg	0.9945	8.550	8.503
Brooklyn	0.9254	9.075	8.398
Stoughton	0.9875	8.433	8.328
Marshall	0.9743	8.419	8.203
Edgerton	1.0238	7.871	8.058
Cambridge	0.9951	7.910	7.871
Mazomanie	1.0195	7.681	7.831
Sun Prairie	1.0084	7.717	7.782
Blue Mounds	0.9400	7.993	7.513
Dane	0.9122	8.206	7.486
Cross Plains	0.9077	8.208	7.450
Deerfield	0.9477	7.704	7.301
Deforest	0.9823	7.322	7.192
Black Earth	0.9900	7.170	7.098
McFarland	0.9814	7.088	6.956
Mount Horeb	0.9164	7.421	6.801
Monona	0.9660	6.483	6.263
Waunakee	0.9044	6.763	6.116
Maple Bluff	0.9412	6.411	6.034
Middleton	0.9100	6.524	5.937
Cottage Grove	0.9207	6.307	5.807
Oregon	0.9848	5.527	5.443
Verona	0.8999	5.772	5.194
Shorewood Hills	0.9489	5.347	5.074
Windsor	1.0373	4.547	4.717
Rockdale	0.9133	4.513	4.122
Averages	0.9598	7.279	6.992



Acknowledgements

- Finance Department Staff
 - Department Heads, Administration, and Management Team
 - Village President Chris Zellner, Finance Committee Chair Sue Springman
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